

**LICENSING COMMITTEE WORK PROGRAMME 2013/14- LAST UPDATED 28/03/14 (JG)**

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
<b>Items Currently Unscheduled</b>			

ITEM	DESCRIPTION	Officer	TYPE OF ITEM
<b>Meeting date: TUESDAY 4 JUNE 2013. HELD. Annual Governance arrangements, Annual Report</b>			
<b>Meeting date: 25 JUNE 2013. HELD. SEV policy, Law Commission interim statement, Executive PH policies</b>			
<b>Meeting date: 23 JULY 2013. HELD. Enforcement Activity Update, Trike PH applications, ELS Activity Update, Site Allocation Plan, Late Night Levy</b>			
<b>Meeting date: 13 AUGUST 2013. HELD. TPHL Decision Making Process, Leeds Festival</b>			
<b>Meeting date: 10 SEPTEMBER 2013. HELD. Scrap Metal Dealers Act, TPHL Monitoring Proposals (deferred), SEV update</b>			
<b>Meeting date: 15 OCTOBER 2013. HELD. WYP presentation, TPHL Monitoring proposals, Wi-Fi in Taxis, Shisha Smoking, Budget update, Leeds Festival interim report</b>			
<b>Meeting date: 12 NOVEMBER 2013. HELD Immediate Suspensions Policy, Sex Shop licence fee review, Petition from Alpha Welfare, Leeds Festival full de-brief</b>			
<b>Meeting date: 17 DECEMBER 2013 HELD Disclosure and Barring Service, PH Operator Conditions (TPHL), Licensing Act 2003 Statement of Licensing Policy 2014-18, Strong Alcohol Schemes</b>			
<b>Meeting date: 14 JANUARY 2014 –HELD TPHL – update on the Decision Making process suspensions/revocations, TPH Convictions Criteria (TPHL), ELS – update on ELS activity (including the ELS Enforcement team, Late Night Levy</b>			
<b>Meeting date: 11 FEBRUARY 2014 – HELD. TPHL Equality Monitoring, WYP Presentation</b>			
<b>Meeting date: 11 MARCH 2014 – HELD - Communication and Consultation with the Taxi and Private Hire Trade</b>			

Key:

RP – Review of existing policy

DP – Development of new policy

PM – Performance management

B – Briefings

SC – Statutory consultation

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ITEM	DESCRIPTION	Officer	TYPE OF ITEM
<b>Meeting date: 8 APRIL 2014</b>			
<b>Shisha Smoking issues - update</b>	To receive an update report from LCC Health and Safety Team on shisha smoking in Leeds and the Service's remit on enforcing smoking regulations	R McCormack	B
<b>Wi-Fi in licensed vehicles</b>	To provide an update on the take-up of Wi-Fi within Hackney Carriage Vehicles following amendments to the existing conditions to facilitate its use (Oct 13) and providing information exploring the expansion of the initiative throughout the rest of the licensed vehicle fleet	D Broster	RP
<b>Age Restriction on Advertising on Wheelchair Accessible Hackney Carriage Vehicles – Proposal to Extend</b>	To receive a report on the 'Corporate Advertising' policy applicable to Wheelchair Accessible Hackney Carriages which restrict the applicable age of the policy to those vehicles which are 5 years old from the date of first registration and the potential opportunities to benefit the trade by extending that age limit.	D Broster	RP
<b>Leeds Festival 2014</b>	To provide an update on the arrangements for the Leeds Festival 2014	S Holder	B
<b>Sex Establishment Licences - Fee Review</b>	To seek Members approval for the review of the licence fees charged under the Local Government (Miscellaneous Provisions) Act for the licensing of sex establishments.	N Raper	PM
<b>Meeting date: 13 MAY 2014</b>			
<b>Meeting date: JUNE 2014</b>			
<b>Strong Alcohol Schemes</b>	To receive a report back on the strong alcohol schemes	S Holden	DP
<b>Otley Cumulative Impact Policy</b>	To consider proposals for the introduction of a Cumulative Impact Policy for Otley	N Raper	DP
<b>Private Hire Operator Conditions Review</b>	To receive progress and some of the issues around the Review of Private Hire Operators Conditions (Previous report presented December 2013)	D Broster	RP
<b>Employment of a Police Constable</b>	To receive proposals for the employment of a Police Constable	D Broster	B
<b>Hackney Carriage</b>	To receive a report back following consultation with the Private Hire and	D Broster	RP

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<b>Proprietors – Appropriate Suitability Assessment</b>	Hackney Carriage Trade		
<b>3 Year Driver Licences to PH &amp; HC Drivers and Third Party Renewals</b>	To receive a report back following consultation with the Private Hire and Hackney Carriage Trade	D Broster	RP
<b>Conviction Criteria</b>	To receive a report on the conviction criteria for Hackney Carriage Drivers, Private Hire Drivers and Operators	D Broster	RP
<b>Meeting date: 15 JULY 2014</b>			
<b>Leeds Festival 2014</b>	To provide an update on the arrangements for the Leeds Festival 2014	S Holder	B
<b>BID UPDATE (Late Night Economy)</b>	To receive a report back on the of Voluntary Initiatives and or the BID	S Holder/M Farrington	DP
<b>Meeting date: AUGUST 2014</b>			
<b>Entertainment Licensing Section Activity update</b>	To receive an update on activities of the Entertainment Licensing Section for the period January to June 2014	N Raper	PM
<b>TPHL Section Activity Update</b>	To receive a 6 monthly update on the activities of the TPHL Section	D Broster	PM
<b>TPHL Equality Monitoring</b>	To receive an update on the data collection levels achieved so far (January to June 2014) in respect of HC and PH applicants and licence holders,	D Broster	PM
<b>Meeting date: SEPTEMBER 2014</b>			
<b>WYP Presentation</b>	To receive the 6 monthly update		B
<b>Meeting date: OCTOBER 2014</b>			

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ITEM	DESCRIPTION	Officer	TYPE OF ITEM
Meeting date: NOVEMBER 2014			

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